



TEACHER CHECKLIST

Thank you for booking a Lone Pine Learning Experience. We are looking forward to your visit! We ask all teachers to complete this short checklist ahead of your visit for a smooth, enjoyable excursion.

Book your free Lone Pine Koala Sanctuary pre-visit inspection

Introduce the classroom resources and primary concepts covered in your selected Discovery Session

- The resources in this guide correlate with the Australian Curriculum and perfectly compliment your Lone Pine learning experience. Don't forget to start using (if you haven't already!) the common terminology in the classroom.
- Prepare students for their free exploring time at the Sanctuary.
- Visit the [website](#) for more information on Lone Pine learning experiences including prices.

Create your itinerary for the day (see "Planning Your Day")

- Print the online map and plan your visit by marking significant locations, meeting times, and walking routes.
- Schedule your toilet and meal breaks, exploring time and public talks around your booked Discovery Sessions.

Create and prepare your supervisory team

- All chaperone numbers (school staff and student family members) must be confirmed with the Education Team at least 10 working days before your excursion.
 - Prep – Year 2 free of charge ratio: 1 adult/5 students
 - Special needs students free of charge ratio: 1 adult/1 student(A carers card or a letter from the principal is required stating that this level of care is needed)
- Copy the Chaperone Checklist, Free Time Learning Experiences, map and the itinerary (created by you) for each chaperone in your supervisory team.
- Discuss your excursion plan with the chaperones before you leave school and encourage chaperones to review the materials thoroughly.

Arrange invoice payment with your school's accounts payable team

- To be eligible for the education rate for chaperones and students, all participants must be included in one bulk payment otherwise standard retail rates apply.

If you are bringing lunches and student bags, plan to store them in the undercover eating area near the Gift Shop and General Store

- Storage space is available on a first-come, first-served basis at no charge.
- Please store your lunches in eskies and 'turkey safe' boxes with lids.